

The Taste the Islands Experience 2018

June 2, 2018 | Fort Lauderdale Historical Society | www.ttiexperience.com

VENDOR APPLICATION

Please submit the following information for confirmation as a participating artisan vendor.

Deadline to submit is Friday, May 4, 2018.

- 1) Vendor Application & Associated Documents
- 2) \$300 (includes 10' x 10' tent, signage, table and cloth)

CONTACT INFORMATION:

Island Syndicate (Event Producer)

Katie Hwang | (417) 812-5663 | support@islandsyndicate.com

EVENT SCHEDULE

Outlined below is a brief overview of the event's schedule on June 2nd, 2018 :

- 8:00 AM - 1:00 PM** Load in
 - 3:00 PM** All Participants must be set up and ready for inspection
 - 3:45 PM** Taste the Islands Experience (TTIX) Photographer will come by to take your photo
 - 4:00 PM** Participants must be ready to serve.
 - 9:00 PM** Vendors may stop selling and begin load-out
- *Note: this schedule is tentative and subject to change.

ELECTRICITY

If you need electricity, please notify TTI 2018 event producer at support@islandsyndicate.com by filling out the section of the Participation Agreement pertaining to electrical needs and submitting no later than **May 4, 2018**. Electrical requests not submitted by this date will not be fulfilled.

SANITATION & DISPOSAL OF WASTE MATERIALS

Participants are responsible for maintaining a high standard of sanitation. It is the responsibility of the Participant to dispose of all waste materials in accordance with local and state laws, including, but not limited to oils, chemicals, or waste materials that require special handling.

EVENT RESTRICTIONS

Participants may not extend beyond the boundaries of their designated booth space. Island Syndicate reserves the right to dictate all placement of Participant space.

Participants will receive:

- 10' x 10' space. Space will be assigned by Event Producer.
- (1) 6ft table with linen
- (2) Folding chairs.
- (1) Trash can with 2 trash bags.
- (1) Event signage

STAFF CREDENTIALS

- (3) Staff badges
- Business name and logo added to the **ttiexperience.com** website, Event Program Booklet, and promoted on social media
- Allowed to purchase up to (2) discounted tickets at 50% off \$95 price (\$42.50 each)

Additional credentials can be purchased at a discounted rate - maximum of two (2) – by filling out the section of the Participation Agreement pertaining to credential needs and submitting the form no later than May 18, 2018. Credential requirements not submitted by deadline will not be accommodated. All badges need to be collected on-site at venue on June 1, 2018 at the Participant Check-In table between the hours of 12 noon and 4:00PM.

Staff credentials must be worn at all times while staff and personnel are on event premises

CANCELLATION NOTICES

Cancellation notices must be in writing and received by the Taste the Islands Experience Committee no later than (29) twenty nine days before the event – Friday, May 4, 2018. Participating Vendors that do not show up on event day without written notice by **May 4, 2018** will forfeit their \$300 fee. **(Initial _____)**

VENDOR APPLICATION

CATEGORY OF ITEMS FOR SALE (Ex. Crafts, Clothing): _____

CONTACT NAME _____

BUSINESS NAME (IF APPLICABLE) _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

MOBILE PHONE (_____) _____ BUSINESS PHONE (_____) _____

E-MAIL _____

WEBSITE URL _____

ADDITIONAL REQUESTS:

ELECTRICITY: (YES) or (NO)

Please submit application with the following items:

- **Completed application with signature submitted by May 4, 2018**
- **A fee of \$300 will be collected upon acceptance of this Application; should Participant not provide a cancellation notice by May 4, 2018, this fee will not be refunded.**

There is a limited number of spaces accepted for the event. Return your application on or before the deadline of May 4, 2018 for the best chance of acceptance. Scan and email the completed application to: Island Syndicate - support@islandsyndicate.com . Call 417-812-5663 with any questions.

VENDOR PARTICIPATION AGREEMENT

The Agreement is entered into between, "Island Syndicate" and "The Taste the Islands Experience" ("The Event"), and the undersigned Participant, ("the Participant"). As an authorized agent or office of the business, named below, the Participant hereby agrees to the following terms and conditions as contained in the Agreement.

It is hereby agreed that I, _____, as an authorized representative for _____ (the Participant) will occupy one booth at "The Taste the Islands Experience," held on Saturday, June 2, 2018 beginning at 4:00 PM. Set up for vendors will begin day of event at 10:00 AM and the Participant must be set up by 3:00 PM. (Initial _____)

In exchange for the rights to promote and advertise your business, the Participant shall follow the following guidelines:

CONDITIONS OF AGREEMENT

- The Participant shall indemnify and hold Island Syndicate and the Taste the Islands Experience harmless from and against all claims, liabilities and expenses arising from or in connection with the vendor's products or services.
- The Participant shall abide with all applicable Federal, State, County and City laws and regulations and be responsible for obtaining and or possessing any and all permits and licenses

that may be required including, State Health Department regulations and food handling permits. The Participant agrees to provide, with their application, a certificate of commercial general liability including product and complete operations insurance covering participation in the event as necessary.

- All space assignments and the rights, obligations and duties of the vendors hereunder may not be assigned or otherwise transferred.
- This agreement and the rights, obligations, and duties of the vendors hereunder may not be assigned or otherwise transferred.
- This agreement does not create any rights for the benefit of any third party.
- All vendors have access to trash receptacles. Vendors must use designated dumpsters for their trash. Each Vendor is responsible for area cleanup.
- Participant must furnish all electrical appliances, extension cords and equipment necessary for the proper function of your space. You must have a minimum of a 5 ft. high grade electrical cord in BLACK. NO ORANGE OR YELLOW cords allowed.
- Space must be completely set-up, decorated and ready for thorough inspection by 3:00 PM.
- Should Island Syndicate cancel the Taste the Islands Experience for any reason, this agreement shall be null and void as of the date of said cancellation. The Participant and The Taste the Islands Experience shall release each other from any and all further obligations whatsoever. No monies shall be due to Participants should the Event have to be canceled by Island Syndicate because of events beyond their control, such as, but not limited to, inclement weather, riots, civil disobedience, acts of governmental bodies and the like.
- Participant agrees to allow use of video and photography taken by event organizers at The Event for promotional purposes. Any photos taken by the event are the property of the event.
- Hours of operation will be 4:00 PM – 10:00 PM on Saturday, June 2. All vendors are required to remain open until 9:00PM at the earliest, rain or shine, throughout the TTIX 2018 and must be prepared with adequate supplies to accommodate patrons.
- Absolutely no one under the age of 21 is permitted in The Event, this includes infants. Pets are NOT ALLOWED on the event grounds. Participant employees or contract associates of any kind participating in the event must have appropriate identification to show as evidence of legal age at the entrance for admittance. If they do not have proper identification they will be denied admittance.
- Police security will be provided for the perimeter, however Island Syndicate and the Fort Lauderdale Historical Society are not responsible for loss of inventory or damage to work or other property of vendors and/or participants.
- Any problems encountered with event attendees should be immediately reported to event management.
- The Participants space will be assigned on a first come, first served basis upon signature of completed application form which includes submission of certificate of insurance and approval by The Taste the Islands Experience Committee.

I AGREE: I have read and agree to abide by all rules and regulations set forth by the executive producer and event producer. I have read and understand that the event producer can deny my participation for any reason. **I understand that this application is not a final agreement and that ALL agreements will be formalized after Participant applications have been reviewed and selected.**

Authorized Signature _____

Print Name: _____

Your Position: _____ Date: _____

ALCOHOLIC BEVERAGES:

The Event staff is responsible for checking ID's and providing wristbands to all guests. No alcoholic beverages are to be provided to anyone without the proper wristband. Any Participant caught violating this policy will be shut down and excused from the event without a refund. Additionally, anyone caught providing alcohol to someone without the proper wristband will be reported to the authorities checking for ID. **(Initial_____)**

SECURING YOUR SPACE The Participants space will be assigned on a first come, first served basis upon signature of completed application form which includes submission of certificate of insurance and approval by The Taste the Islands Experience Committee. **(Initial_____)**

(FOR OFFICE USE ONLY) DO NOT WRITE BELOW THIS LINE:

Company Name: _____

Did Participant sign the agreement? (Yes) or (No)

Payment Received : _____ Assigned Space/Area: _____

TTIX 2018 Staff Signature: _____

Reviewed by: _____ Date: _____ Initials: _____